Easy 1-2-3 COBRA Setup Procedures

1. To Setup an COBRA Plan

Submit COBRA Abstract/Application

Submit Additional Documentation Needed for Plan

2. To Start Enrollment

Submit completed Active/Takeover Census ❓

3. You Will Receive a Welcome Letter Once Setup is Complete

Attention: Implementation Will Not Begin until Steps 1 & 2 have been completed in their entirety. All fields of the COBRA Abstract must be filled and all Paperwork and Documents must be submitted based on COBRA Abstract Choices.